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ABSTRACT

Three exemplary school instructional media systems, one high school, one junior high, and one elementary school, currently in operation in Utah are described. Floor plans are included for each. Most of the booklet consists of photographs illustrating the facilities and purposes of the media systems. This booklet is part III of a series on instructional media systems. (JK)

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# MEDIA

## EXEMPLARY SYSTEMS

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### Guidelines For The Development Of An Instructional Media System Part III

Utah State Board of Education

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# Media Exemplary Systems

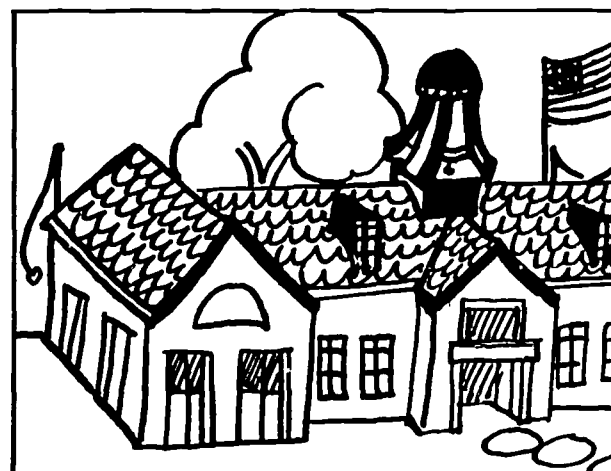
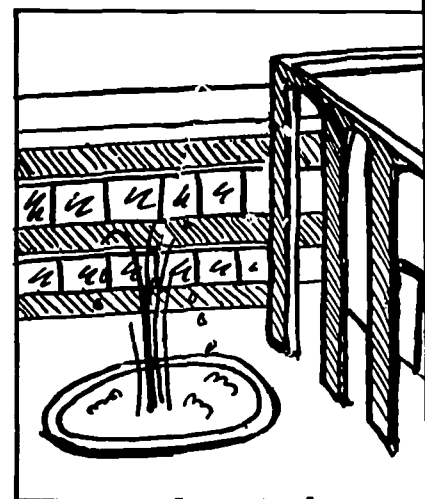
This publication is the third in a series dealing with the instructional media system as a subsystem or component of the total instructional program.

This part identifies exemplary school instructional media systems currently in operation. It is organized for descriptions of additional systems to be added as they emerge.

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Utah State Board of Education  
Office of State Superintendent  
of Public Instruction  
Walter D. Talbot, State Superintendent  
Lerue Winget, Deputy Superintendent for Instruction

Instructional Media Division  
Le Roy R. Lindeman, Administrator



# Media Library Systems

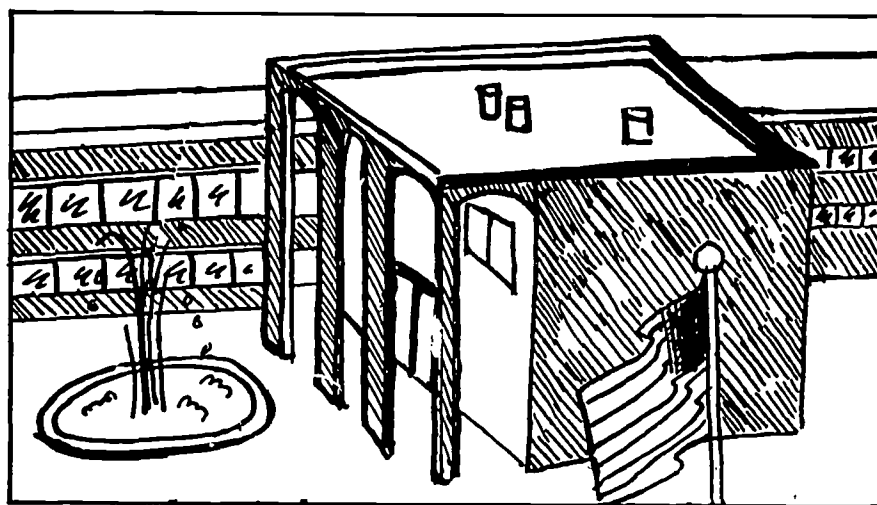
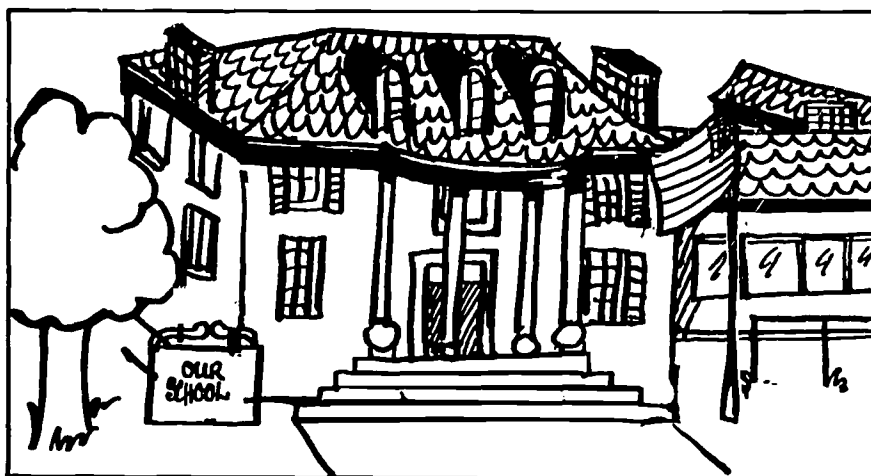
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Board of Education  
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## Introduction

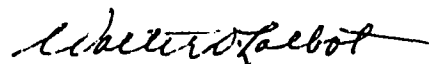
This publication, Exemplary Systems, is one of a series designed to provide guidelines and recommendations for the development and operation of effective media programs in the schools of Utah. Other units in the series cover such areas as Purpose and Personnel; Facilities, Equipment, and Materials; and How Are We Doing? (evaluative criteria and standards).

The purpose of this unit in the series is to provide descriptions and illustrations of some exemplary instructional media systems in various parts of the state. These exemplary centers are serving schools at elementary, junior high, and senior high school levels.

The exemplary media centers featured are those which have been assisted in their program development through special funding under provisions of ESEA Title II and NDEA Title III. They include not only media facilities in new modern buildings but also outstanding centers in older or more traditional buildings.

Factors in the success of the featured centers have been the cooperation and teamwork of the administrator, the teachers, and the media coordinator of the school, combined with the support and encouragement of district staff members. More is involved than facilities, materials, furniture, and equipment. There is a spirit and a philosophy of service and function that is a significant departure from the traditional "library" or "study hall." When the vision is caught by students and staff, learning assumes more productive directions and dimensions.

Educators at all levels of operation are encouraged to visit and observe the functioning of the exemplary media programs and to utilize or adapt ideas, procedures, and materials as these may contribute to improvement of programs and facilities in their own schools.

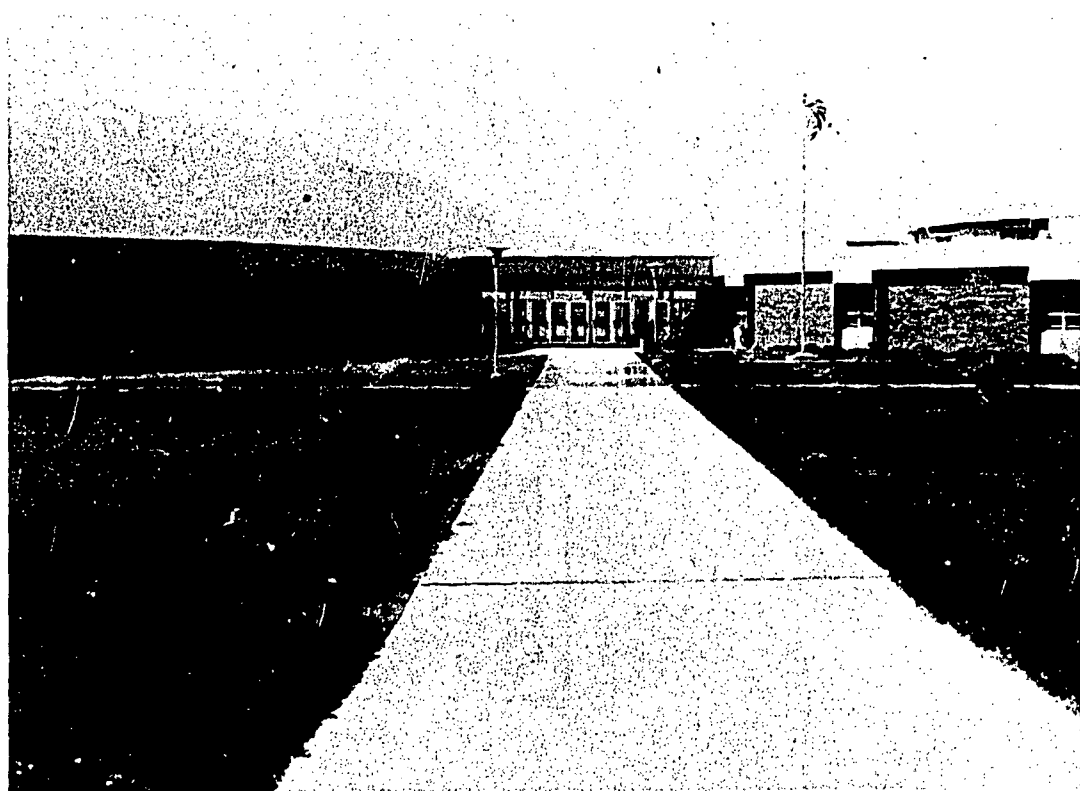


Walter D. Talbot  
State Superintendent of  
Public Instruction

# **Exemplary High Schools**

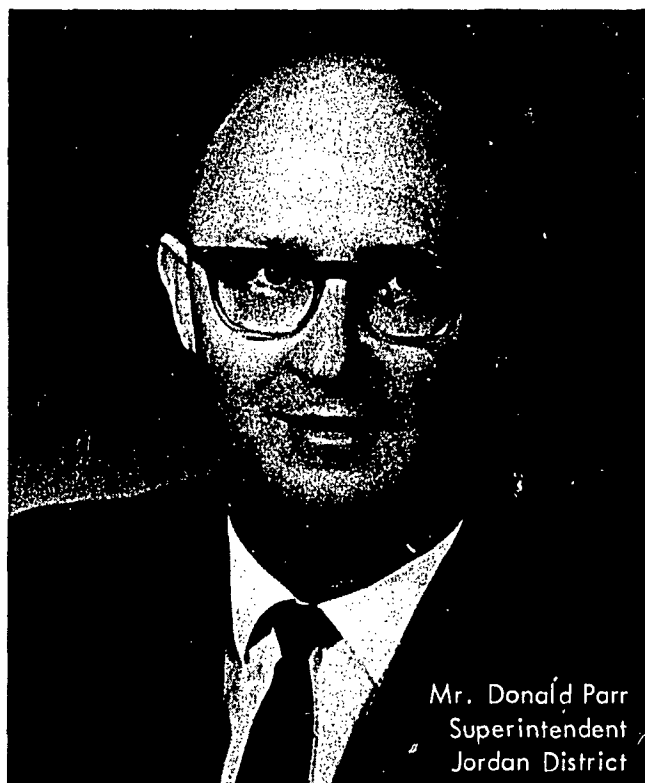
## Brighton

Built in 1969 at the base of the Wasatch Mountains, Brighton High School has a student body of 1,328. It is exemplary of a developing media system in a large urban school. Through the foresight and leadership provided by the district superintendent and district media director, a physical plant was designed and built to encourage individualization of instruction.

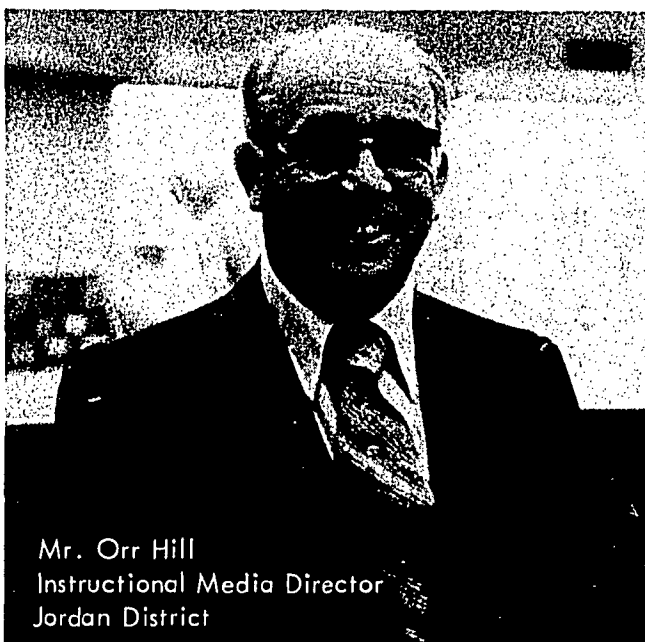


Mr. Orr Hill  
Instructional  
Jordan District

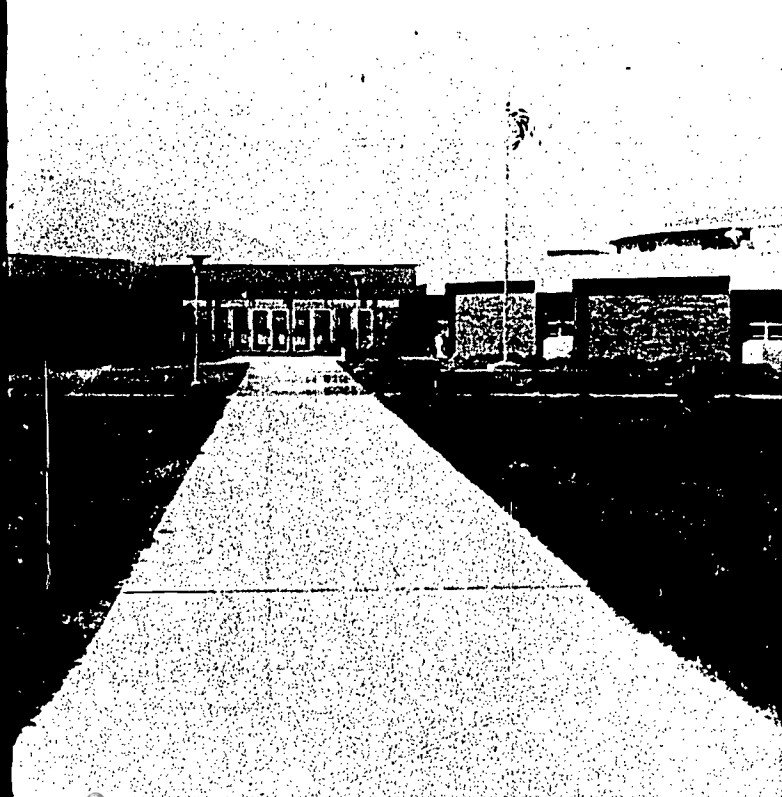
the base of the Wasatch Mountains, Brighton  
has a student body of 1,328. It is exemplary of  
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and leadership provided by the district superin-  
district media director, a physical plant was  
built to encourage individualization of instruction.



Mr. Donald Parr  
Superintendent  
Jordan District



Mr. Orr Hill  
Instructional Media Director  
Jordan District





A staff was hired to provide the media support needed. The original principal is now the district superintendent. The new principal is also committed to this concept and fully supports the media staff in developing their program.



Mr. D.  
Princip



Mr.  
Me

#### Associate Media Coordinators



Mrs. Thelma Iker



Mr. Jim Miller



Mrs. Marge Carothers  
Clerk

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Mr. Delbert C. Crump  
Principal



Mr. Jared Tucker  
Media Coordinator

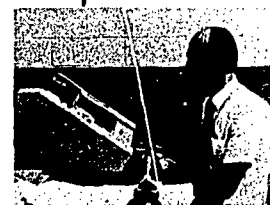
Associate Media Coordinators



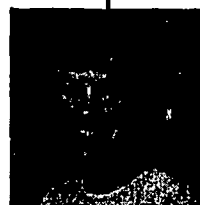
Mrs. Thelma Iker



Mr. Jim Miller



Mr. I.W. Tagg



Mrs. Marge Carothers  
Clerk

# Brighton



H4

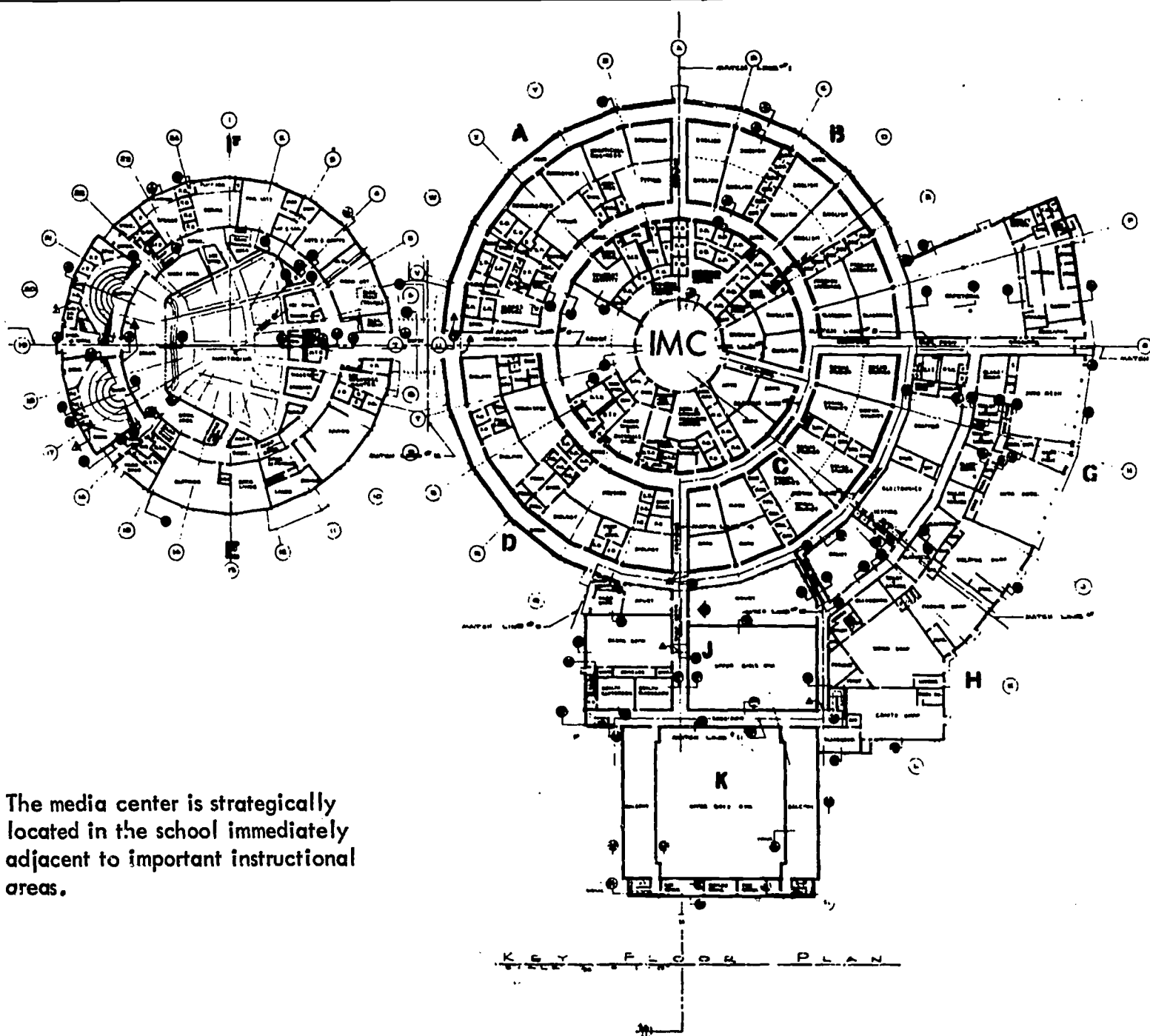
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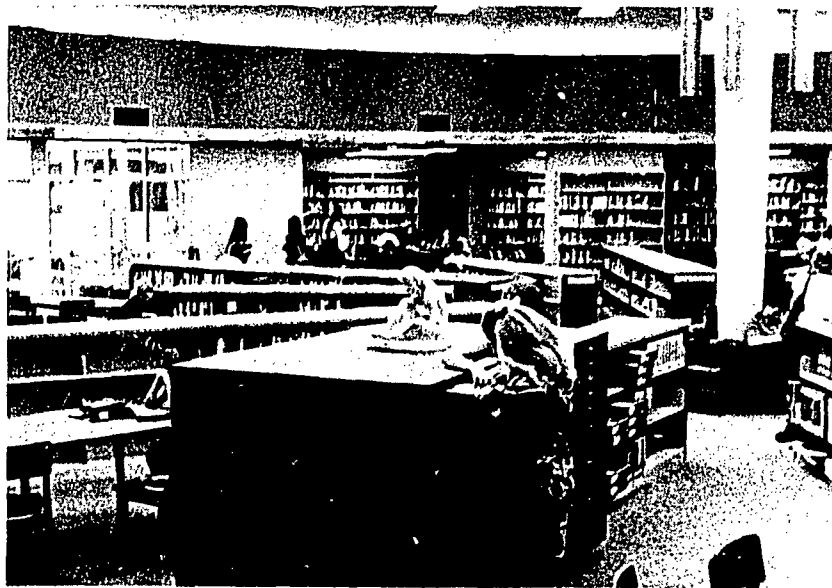




The media center is strategically located in the school immediately adjacent to important instructional areas.

KEY PLAN

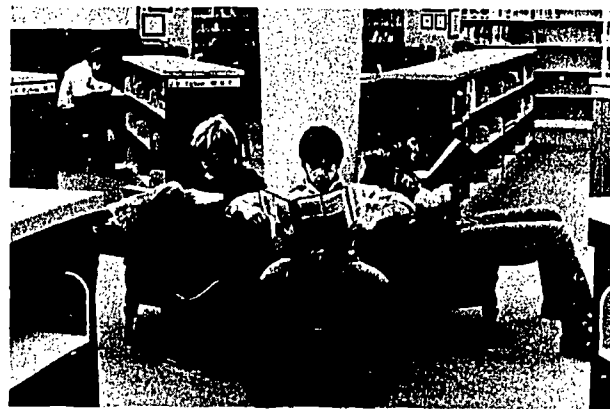
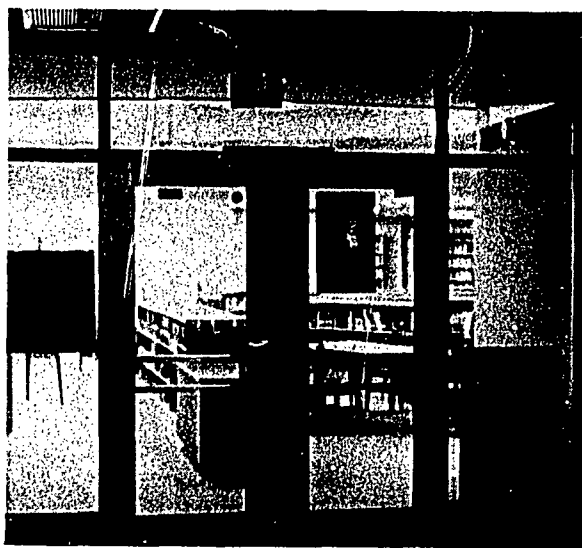
# Brighton



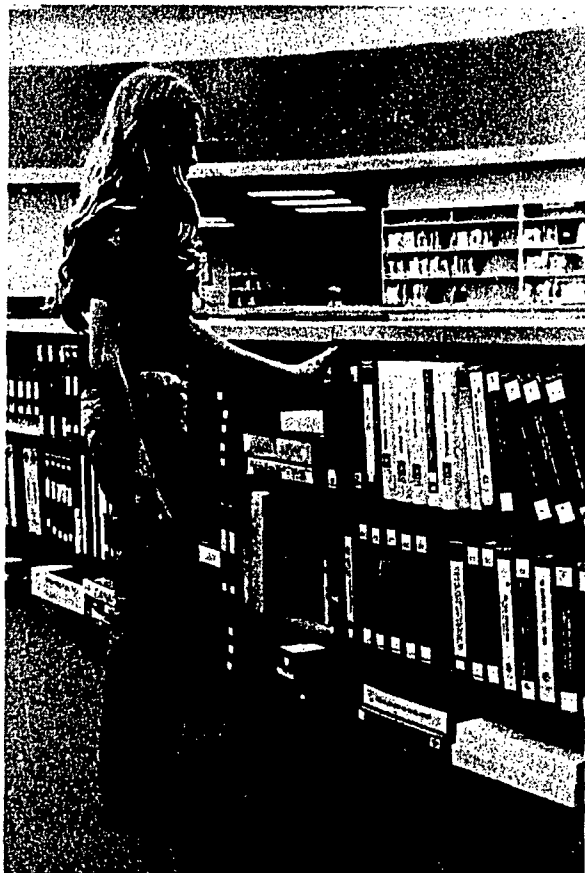


Each adjacent instructional area has its own resource center as part of the main center. Here related print materials are stored and equipment is readily available for utilizing the projected and audio media.





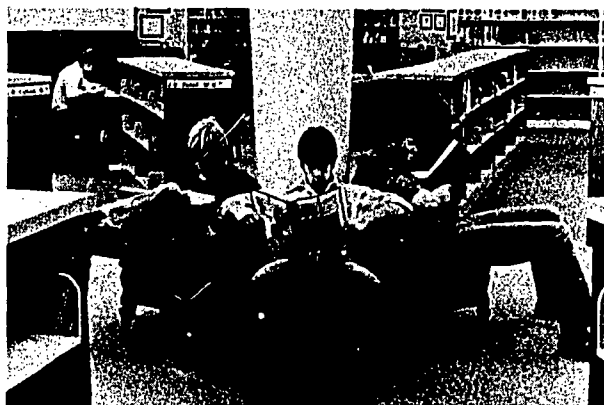
Fiction  
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chairs fo  
well as  
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Also located in this  
area are the maga-  
zines, newspapers,  
filmstrips, maps and  
charts, recordings,  
film loops, and  
multi-media kits.



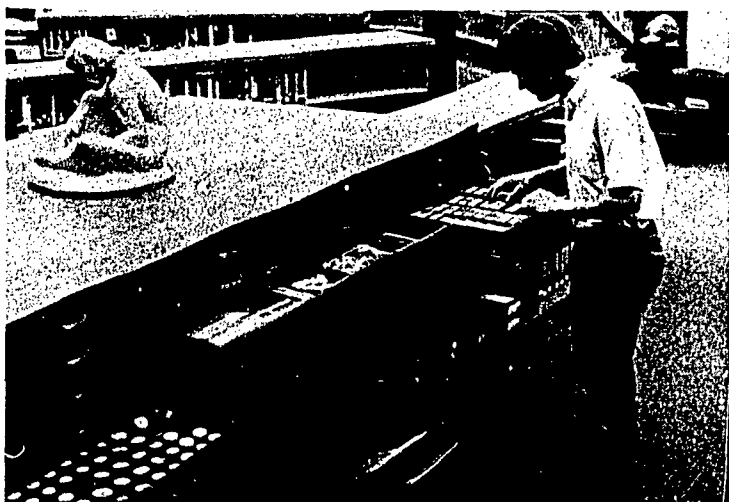
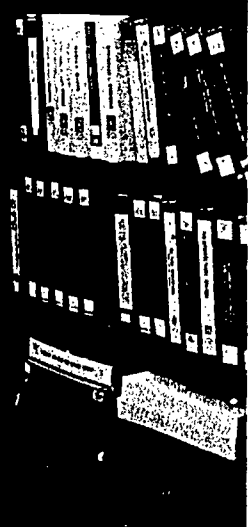




Fiction is located in the stacks in the central area. Comfortable chairs for reading and browsing as well as the usual study tables and chairs are provided.



Also located in this area are the magazines, newspapers, filmstrips, maps and charts, recordings, film loops, and multi-media kits.



## Brighton

Near the entrance is the check-out desk which is manned by student assistants.



entrance is the  
desk which is  
by student



The card catalog is conveniently  
located, lists all of the materials  
available in the school, and is  
organized as outlined in the state  
cataloging manual.





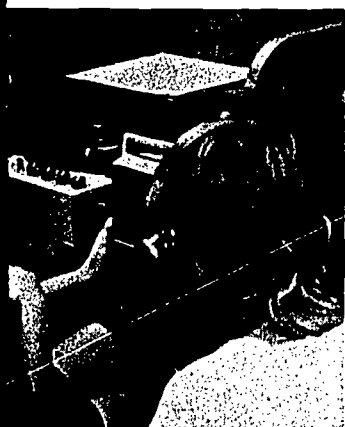
As part of their regular assignments, many students utilize the center. Brighton has an especially good program operating in the field of science with students pursuing their objectives in small groups or individually. They have even produced their own video tape programs, such as interviewing Charles Darwin, dramatizing an historic event, and creating other similar programs. Teachers are often found working in the center with students as well as selecting media for use as part of their classroom instruction.







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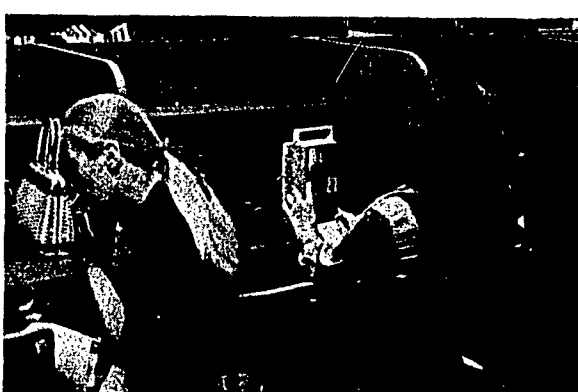
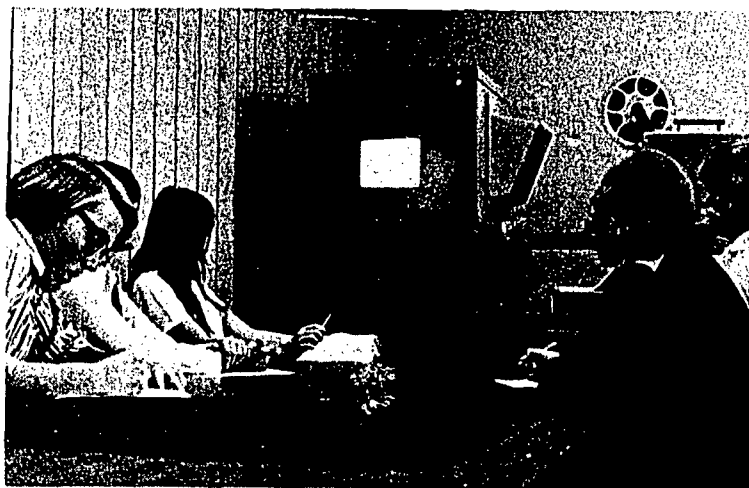


## Brighton

Small conference rooms around the periphery of the center provide for group viewing and studying. Carrels are for utilization of all types of media and the usual tables are provided for general all-around use.

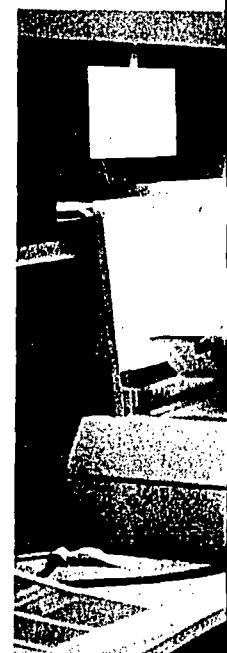


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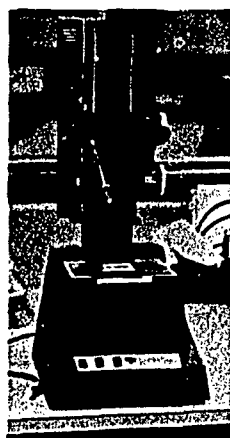
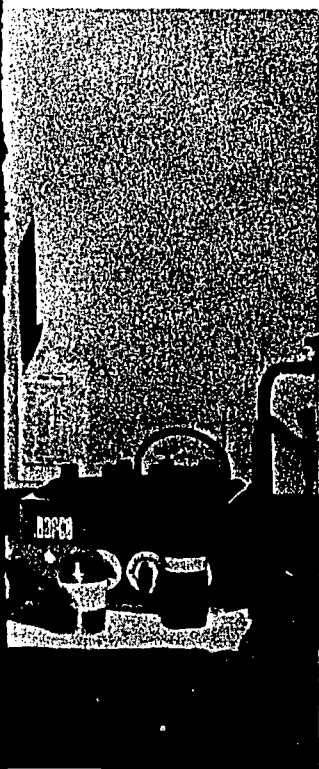


Part of the facilities are devoted to local p  
including a small dark room.





Part of the facilities are devoted to local production, including a small dark room.



## Brighton



Student assistants are also utilized to provide tape duplication services, to maintain the card catalog, and to reshelve returned materials.



An adjacent room provides for the storage and circulation of back-up equipment for the use of teachers and students.





# **Junior High and Middle Schools**

## Box Elder

Located in Brigham City at Fourth East and Forest Street is Box Elder Junior High. While the building plan is somewhat traditional, an excellent media program is in operation. Approximately 1,000 students attend the school and utilize the media system which is under the supervision of Mrs. Shirley Jensen, a professionally certificated media coordinator. Supporting her and the system is Mr. Robert Morgan, principal of the school, and Mr. J.C. Haws, the district Superintendent. Mrs. Jensen is the only professional educator on the media staff. However, Margaret Hillam has served as a full time media aide. With student help this team has operated a very fine program.



Margaret Hillam  
Media Aide



Mr. Robert Morgan  
Principal



City at Fourth East and Forest Street High. While the building plan is in progress, an excellent media program is in place. Approximately 1,000 students attend the school. The media system which is under the direction of Shirley Jenson, a professionally trained coordinator. Supporting her and the principal, Mr. Robert Morgan, principal of the school, is the district Superintendent. Mrs. Margaret Hillam has served as a full time professional educator on the media program. With student help this team has developed a program.



Mr. J.C. Haws  
Superintendent  
Box Elder School District



Mr. Robert Morgan  
Principal

Mrs. Shirley Jenson  
Media Coordinator





Many services in the media center are provided by student aides, such as operating the school's central sound system located in the media center itself, keeping the card catalog in order and up-to-date, providing video recording services, and reshelving all types of materials.



## Box Elder



The media center is located in the academic wing of the building. It provides space for :



individual study



recreational reading ...

der



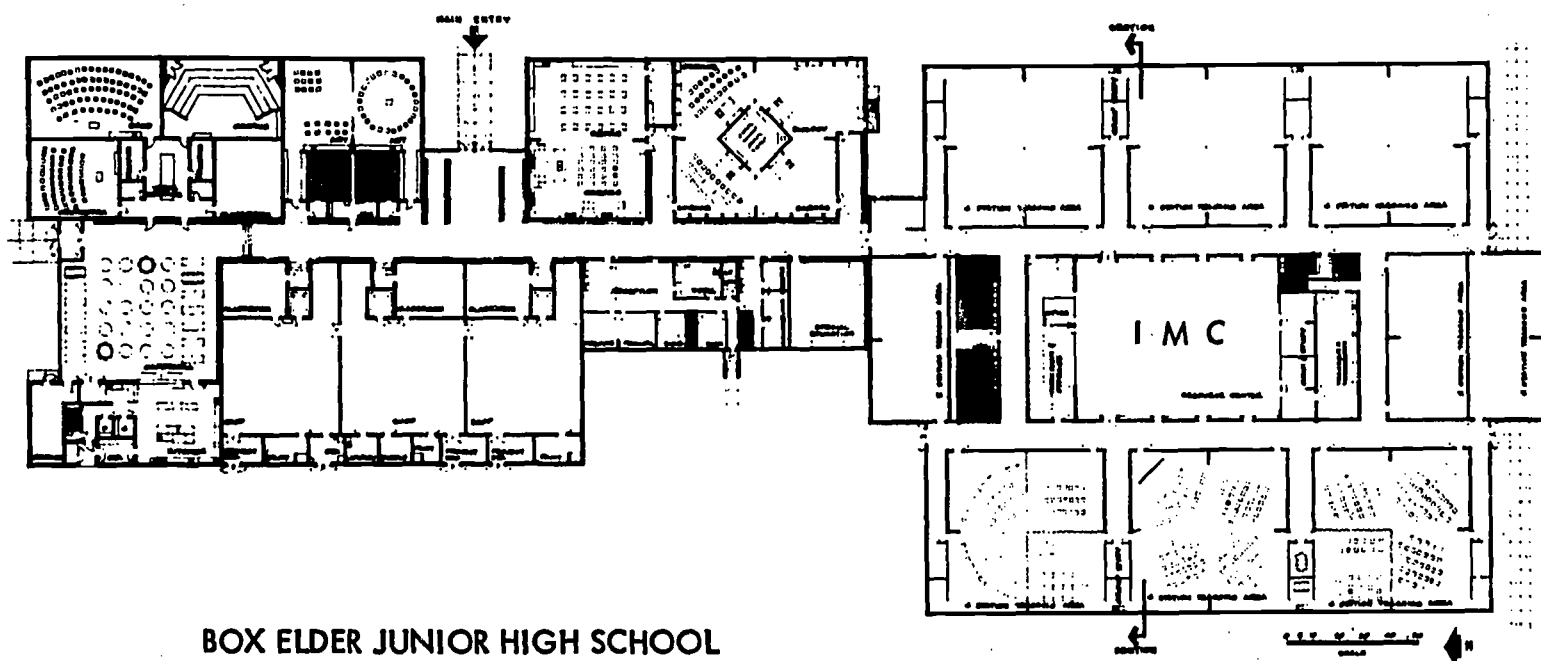
a center is located in  
ademic wing of the  
It provides space for :



small group listening  
and viewing...

recreational reading...



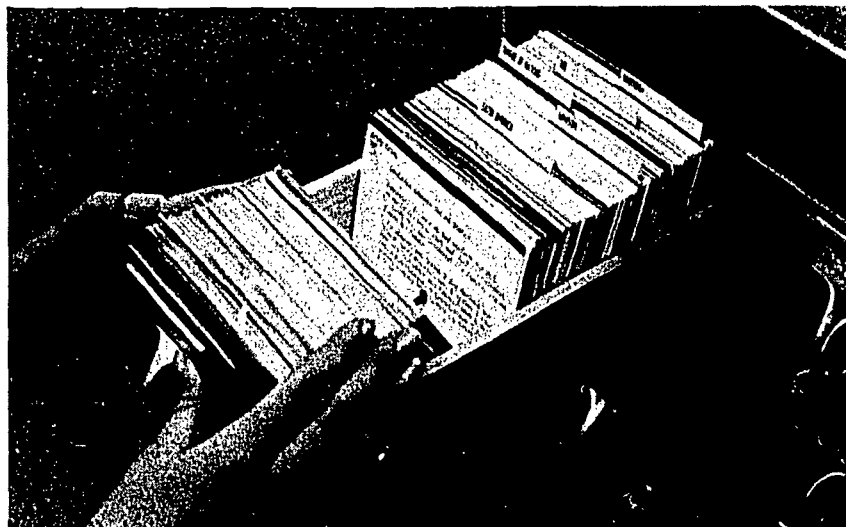


BOX ELDER JUNIOR HIGH SCHOOL

## Box Elder



Individual carrels, conference rooms, low shelving, and movable furniture provide maximum flexibility.

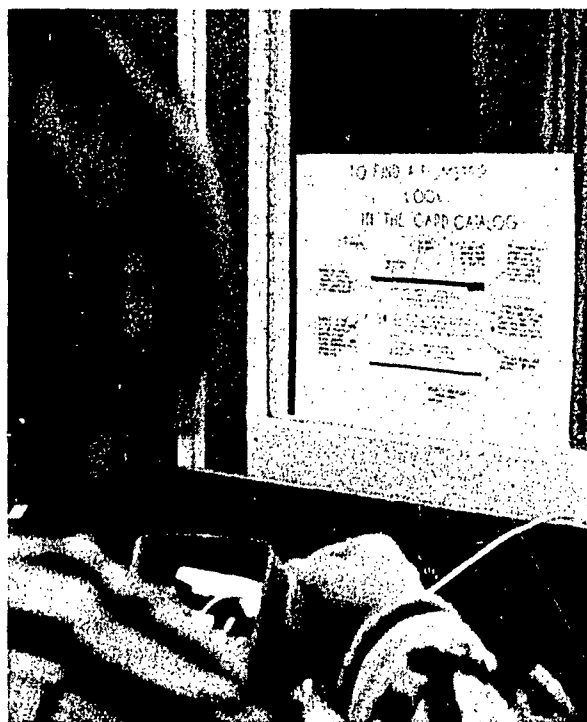


All materials are filed according to cataloging guidelines of audio

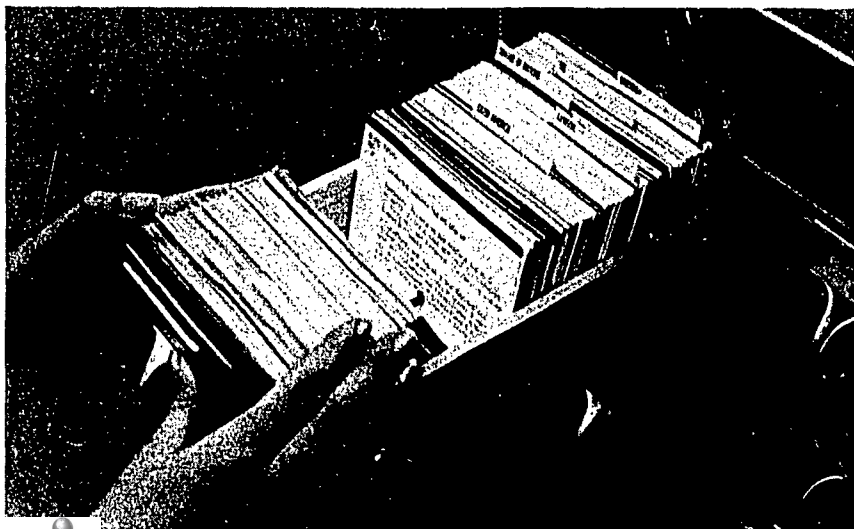
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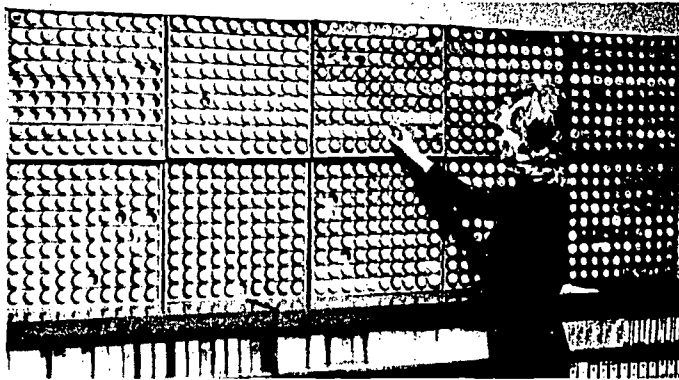
Individual carrels, conference rooms,  
low shelving, and movable furniture  
provide maximum flexibility.



All materials available in the school  
are filed in the card catalog. They  
are cataloged according to state  
guidelines, including color banding  
of audiovisual materials.



All types of media are readily available and easily accessible

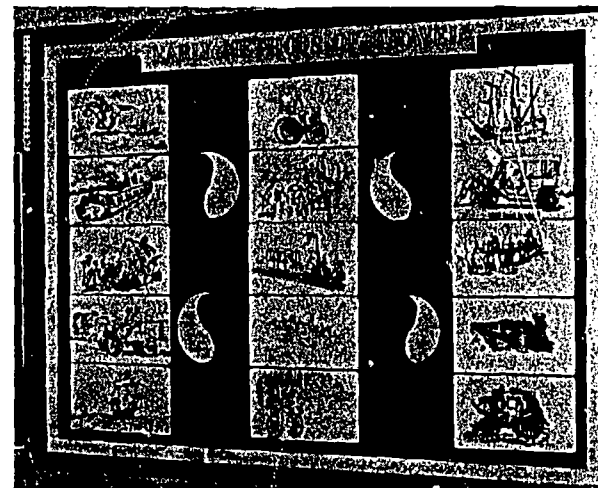


All types of media are readily available and easily accessible for student and faculty use.



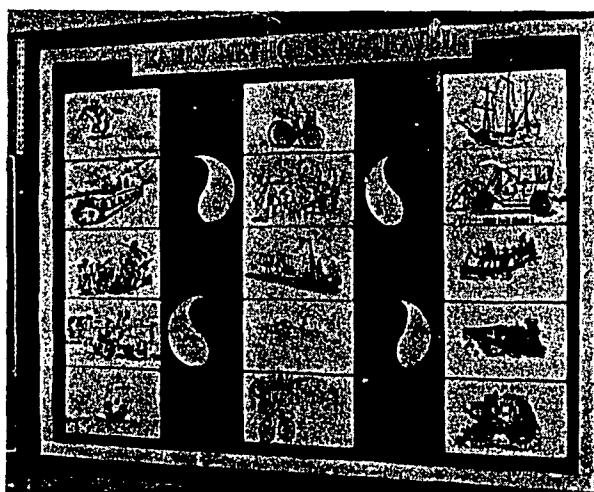


## Box Elder



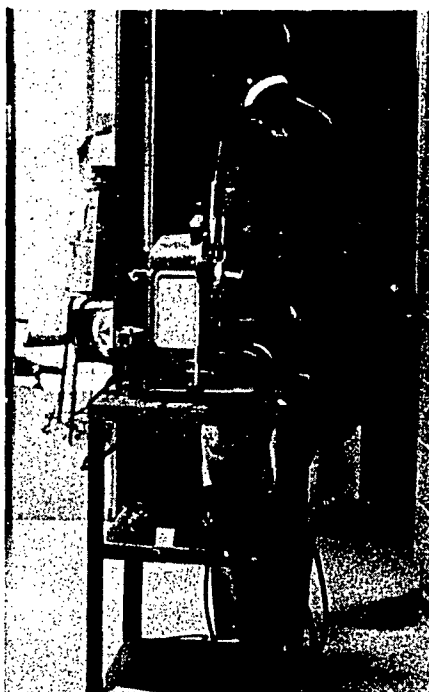
Mrs. Jenson is always available to help students and teachers in locating and utilizing all types of materials and equipment.





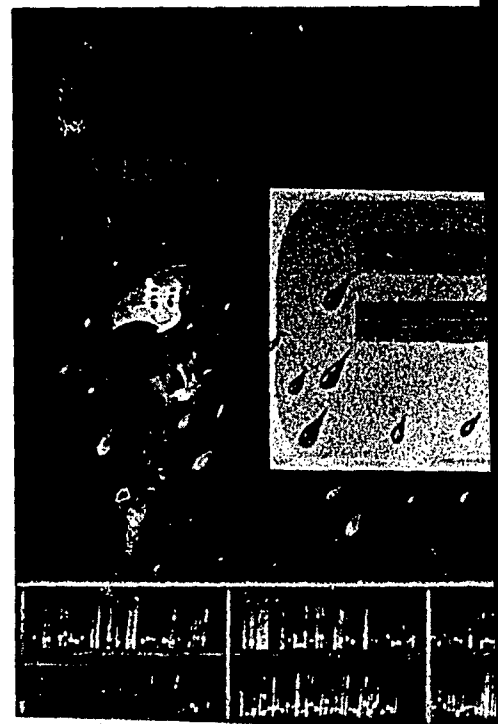
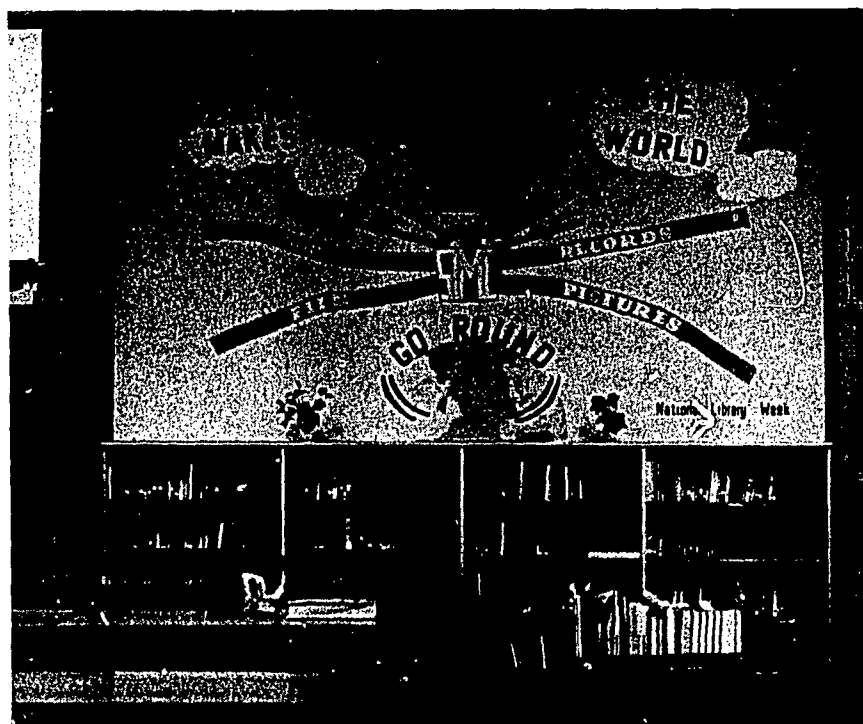
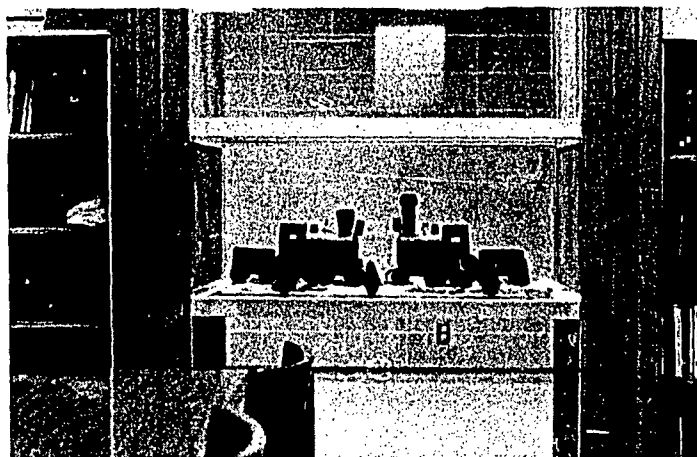
The media system permeates the entire building. Many teachers utilize the center as an extension of their classrooms as well as a facility for personal study and professional preparation. They frequently utilize the media resources in their classrooms in instructional presentations.

is available to help in locating and materials and equip-

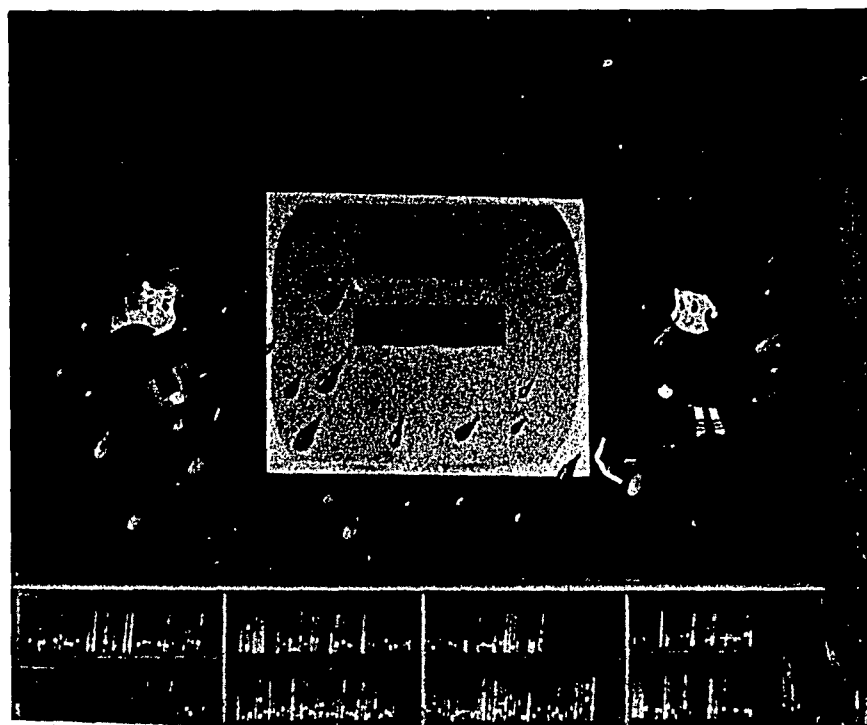
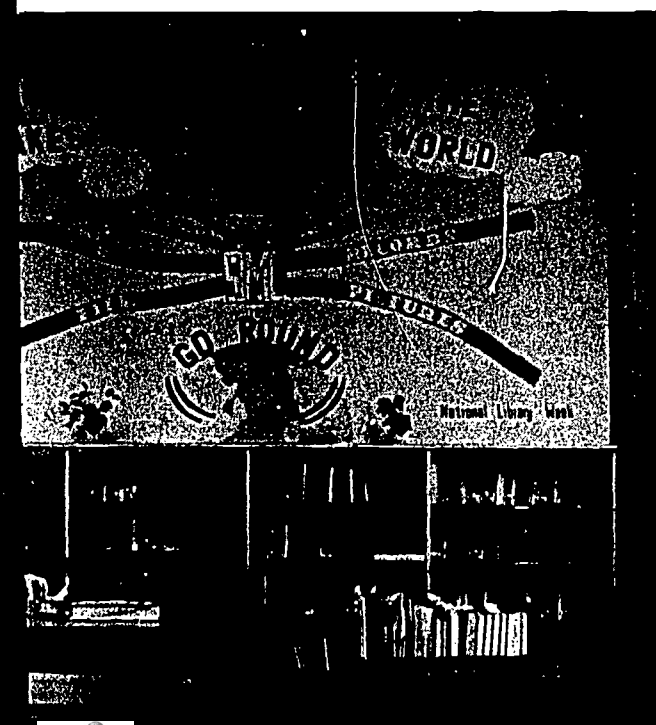
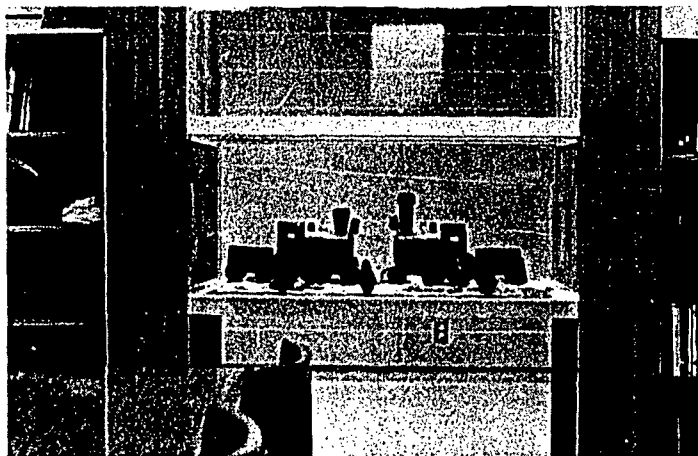


This bulletin board was developed in the center for use in the classroom.

One of the outstanding areas at Box Elder Junior High School is that of display space. Whenever you visit the school, you will find in the media center many attractive and appropriate bulletin boards and displays.



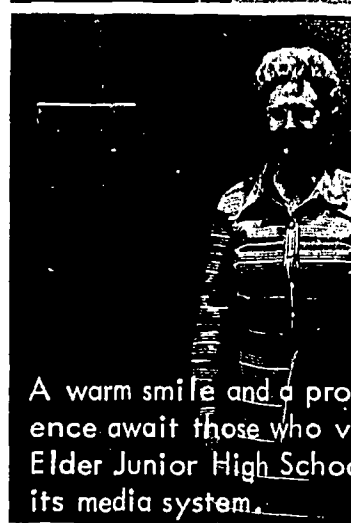
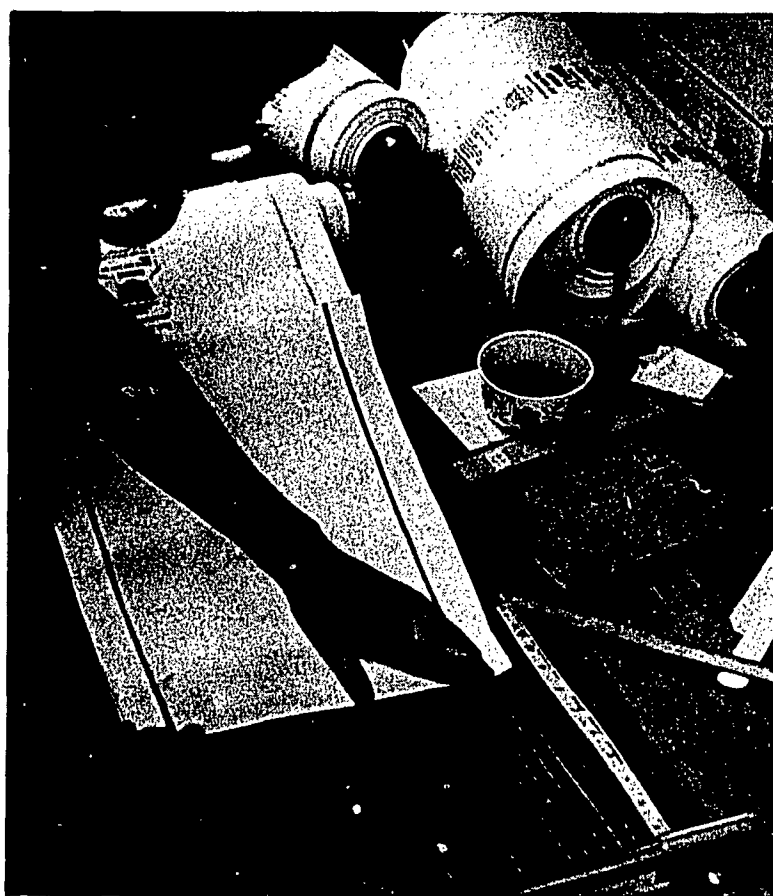
Outstanding  
 Older Junior  
 is that of  
 Whenever  
 school, you  
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 attractive  
 e bulletin  
 plays.





## Box Elder

Box Elder Junior High provides some of the basic production facilities and services.



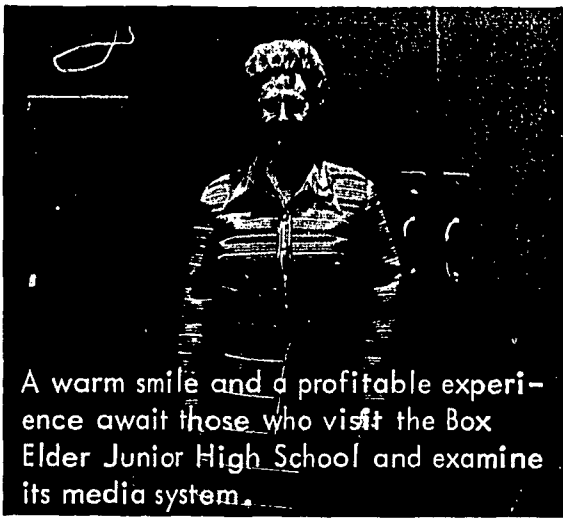
A warm smile and a presence await those who visit Box Elder Junior High School's media system.



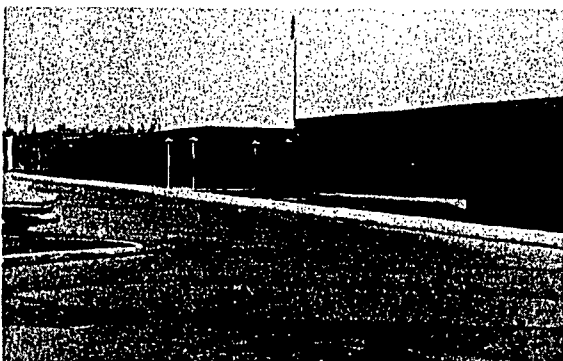


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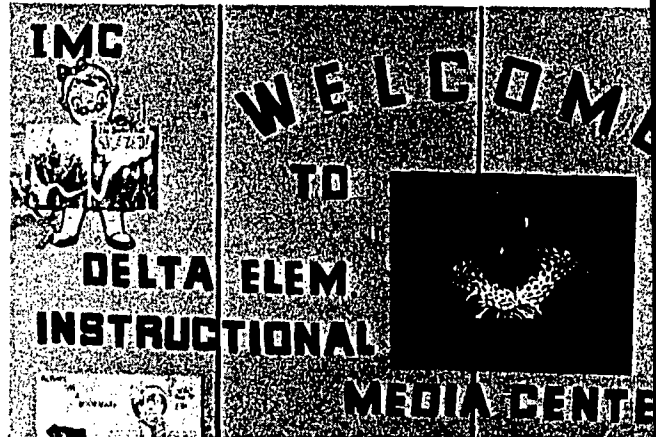


A warm smile and a profitable experi-  
ence await those who visit the Box  
Elder Junior High School and examine  
its media system.



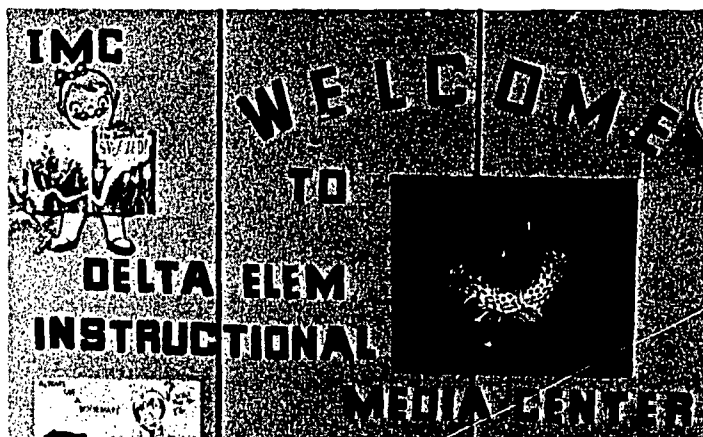
# Elementary Schools

## Delta



Delta Elementary School welcomes you to a beehive of happy and productive activity in its new media center ...

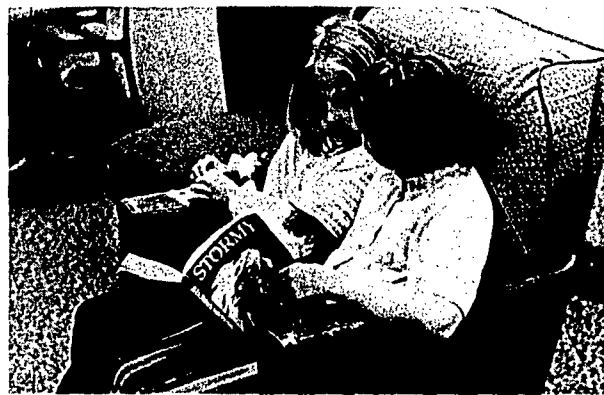




Delta Elementary School welcomes you to a beehive of happy and productive activity in its new media center ...

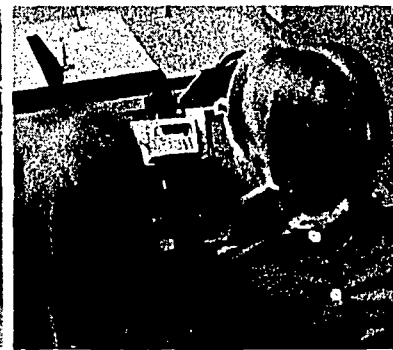
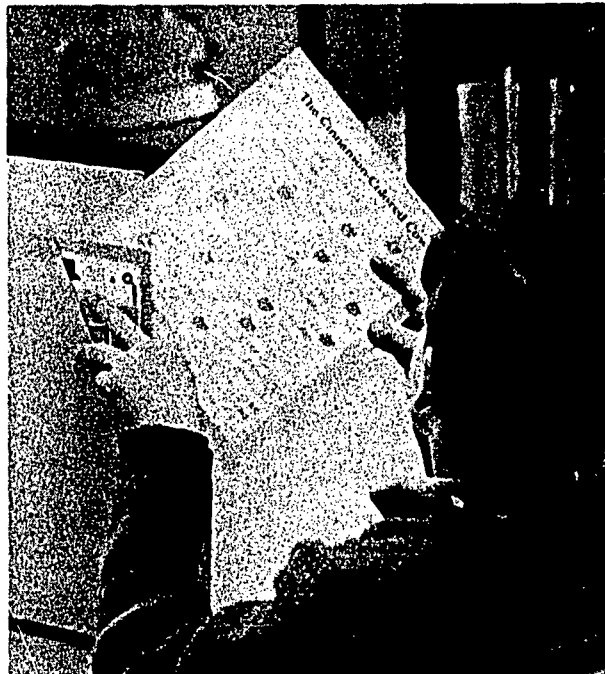


... where students  
are busily utilizing all  
types of media for  
learning and for enjoy-  
ment.



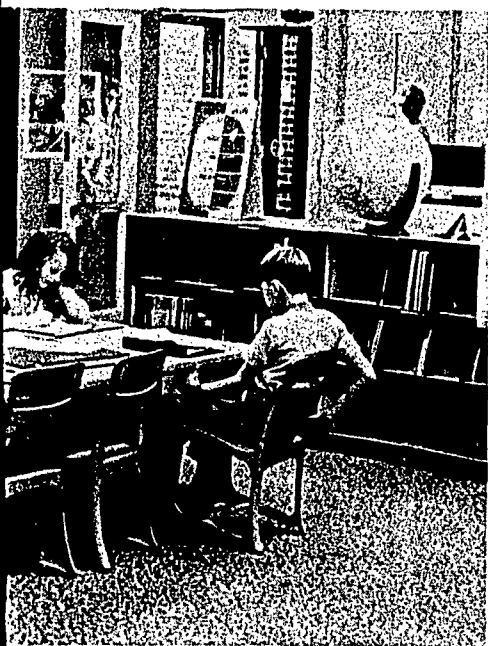


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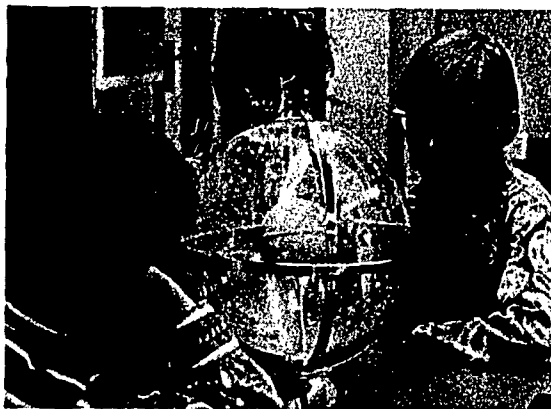


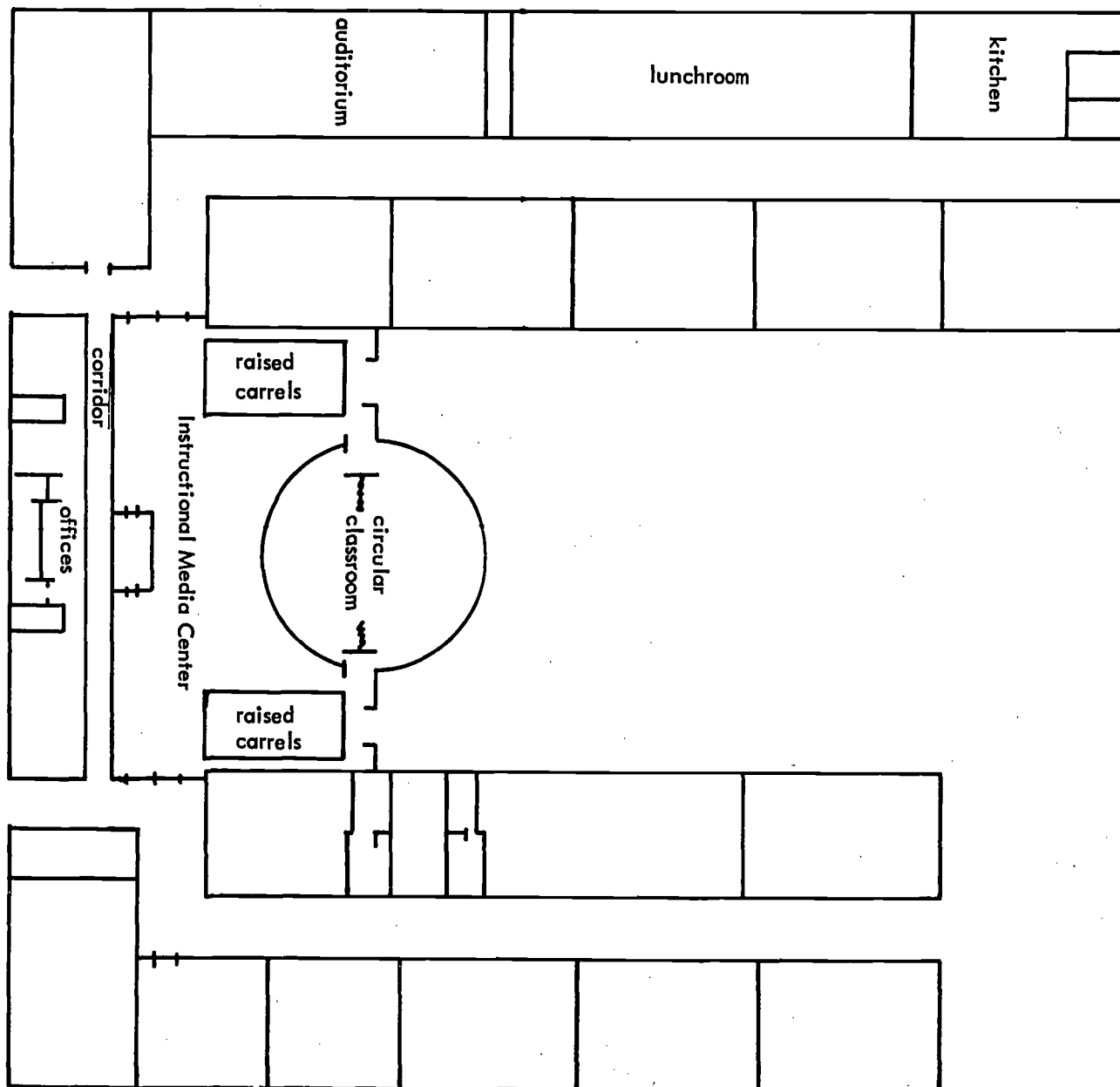
# Delta





The media center at Delta is part of an addition to a traditional elementary school. Although not ideally located with entrances from all classrooms, it nevertheless serves a vital function in the process of individualizing instruction.



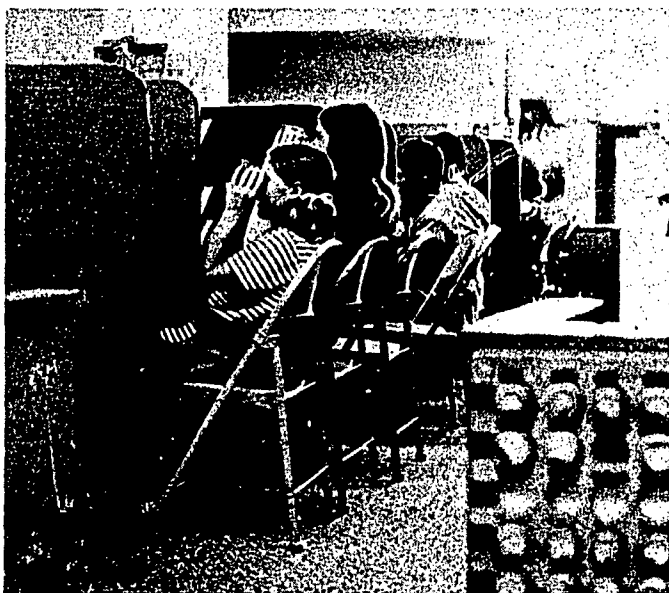
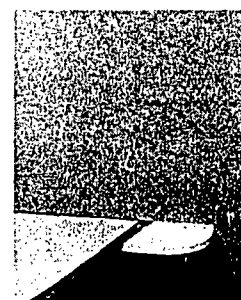
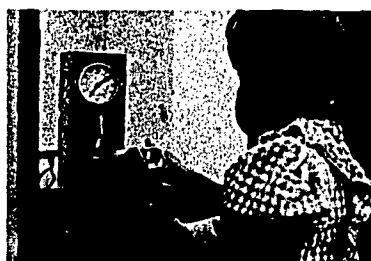
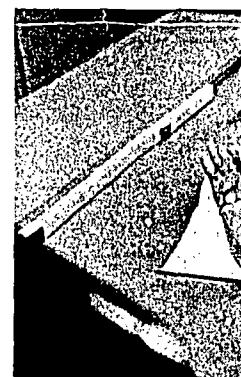




# Delta

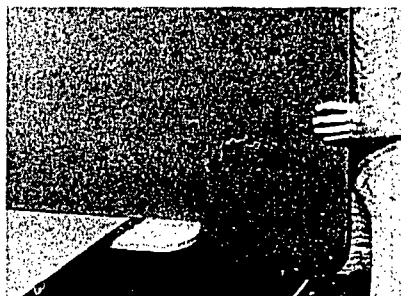


A unique feature of the center is the raised carrel areas. These are located at each end of the center and can seat about 24 students.

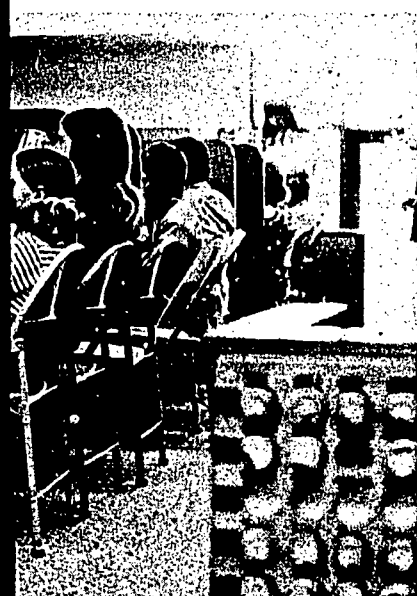


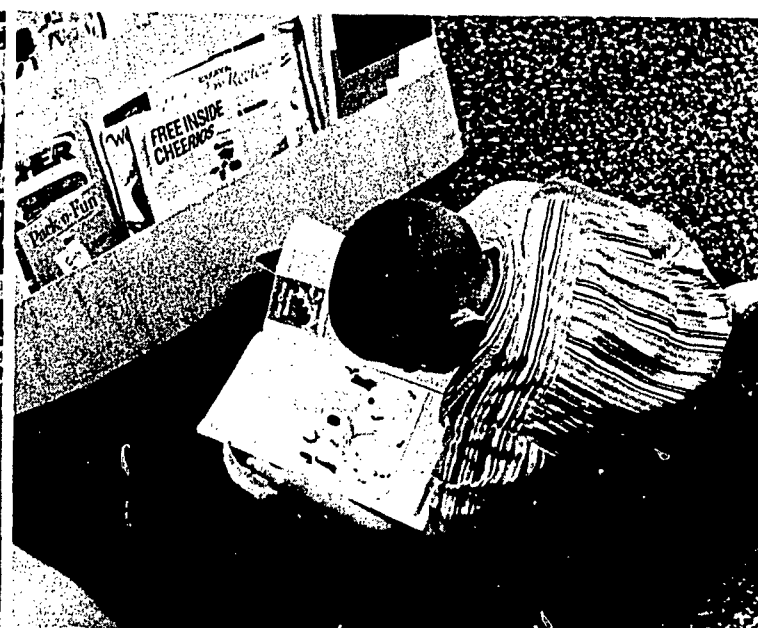
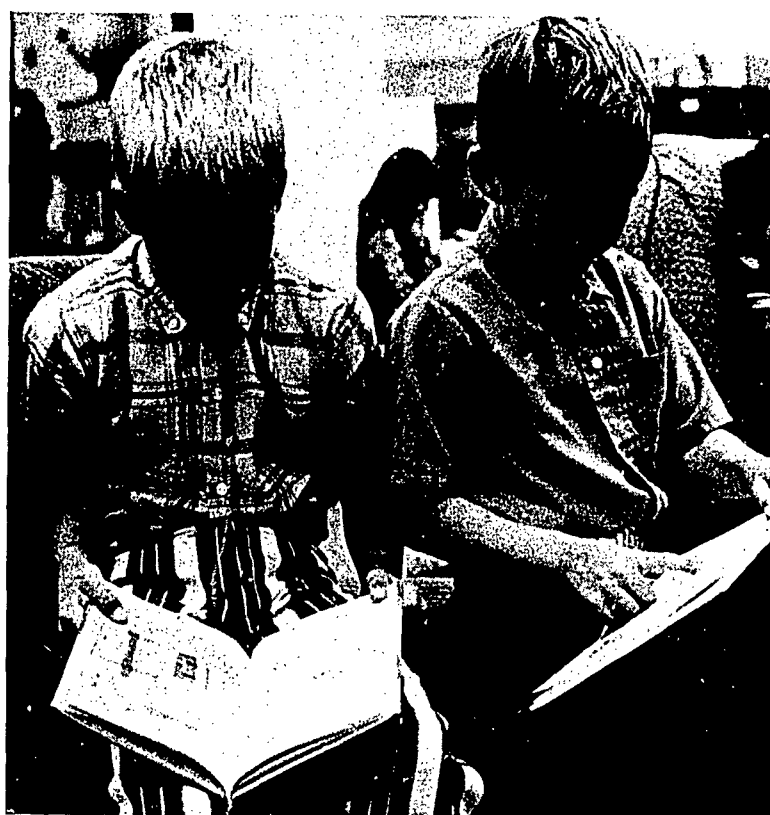


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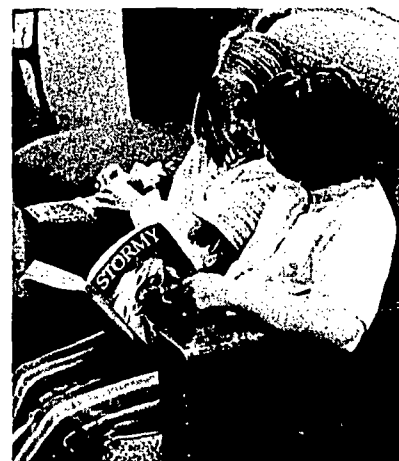
The carrel dividers are movable and can be adjusted so that from one to three students can work together easily.





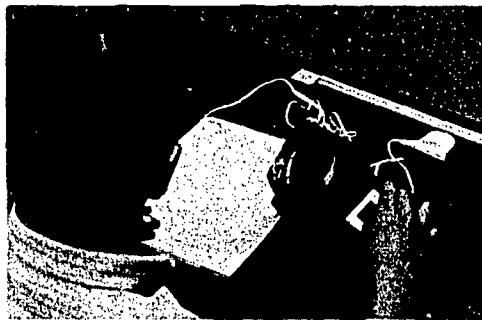


Unique features are the use of large cushions for reading and browsing and a lounge chair large enough to accommodate two children for buddy reading.

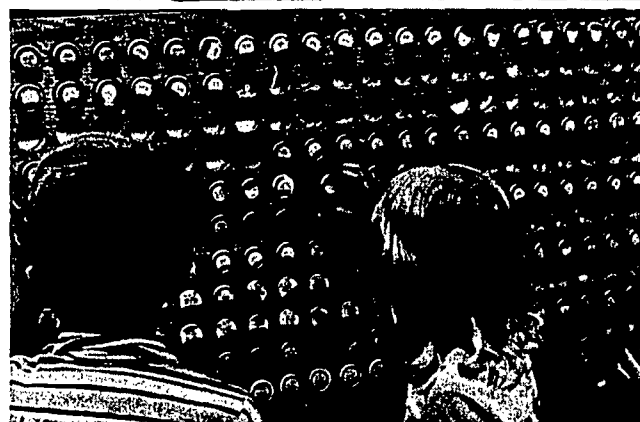
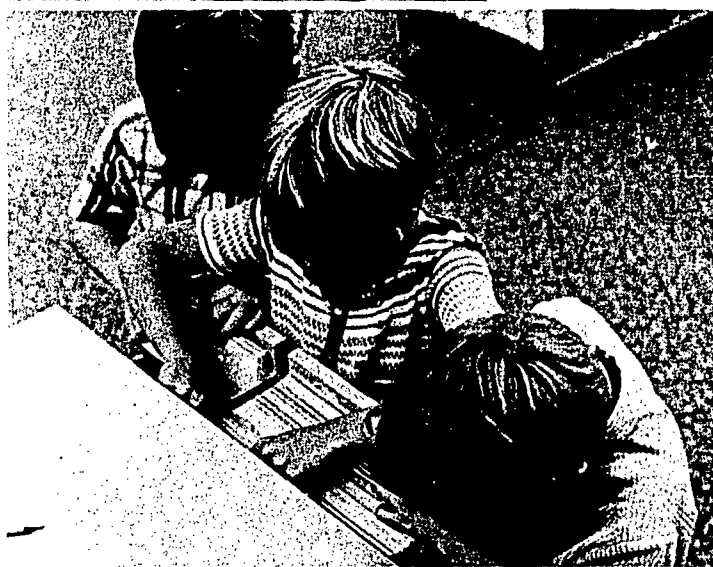





## Delta

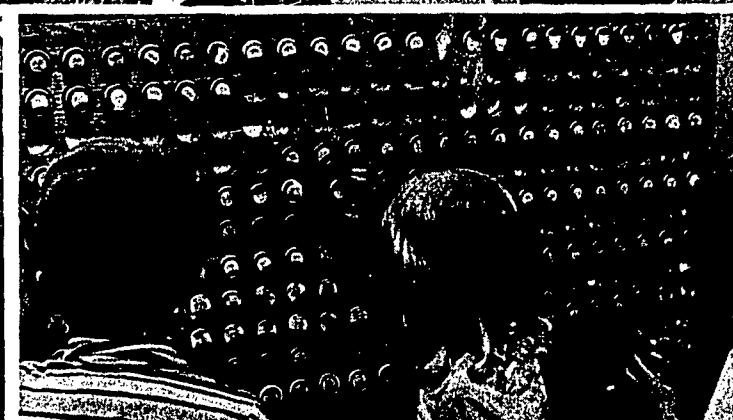
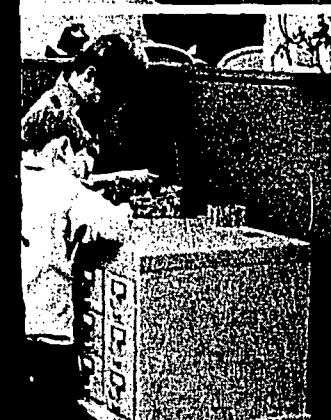
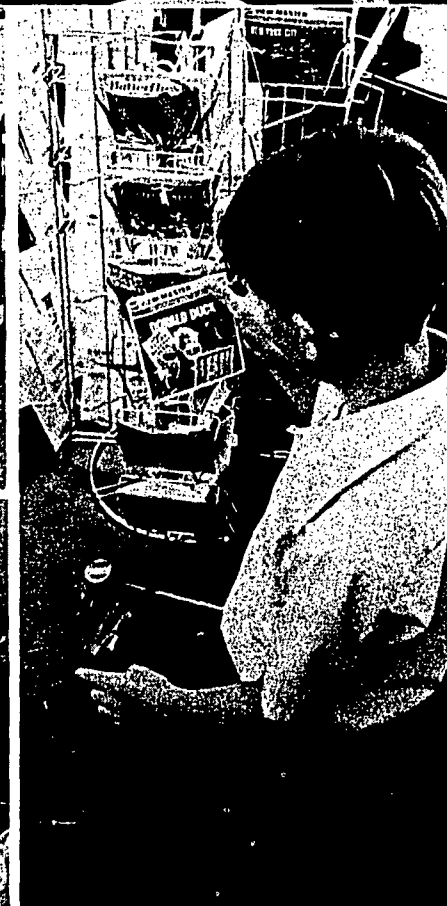



All materials are listed in the card catalog. There is an organized program at all grade levels to teach the children how to use the card catalog and to locate and use the materials and equipment in the center.





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Prod  
stud



Production facilities are utilized by students, aides, and teachers.



# Delta



sometimes students work in small groups...



sometimes independently...



In addition to education teachers, librarians are helpful for her...



In addition to regular classroom teachers, a special education teacher finds the resources particularly helpful for her students.

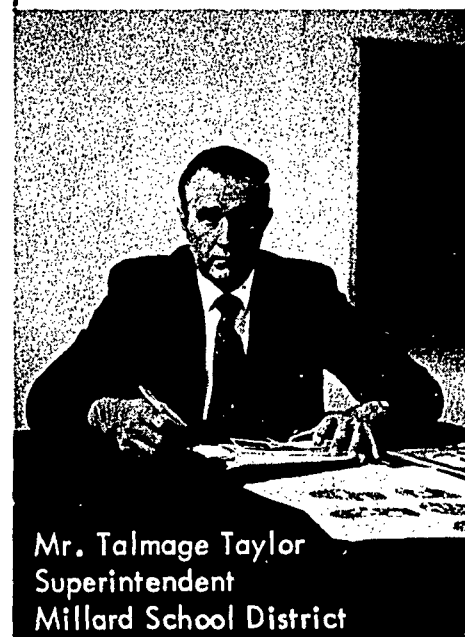




Students also help in checking materials in and out and keeping the card catalog and shelves neat and orderly.

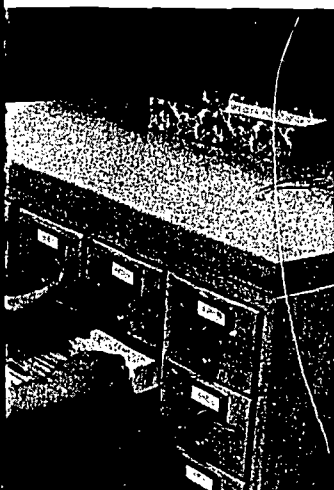


Providing administrative support and financial assistance is the district superintendent.

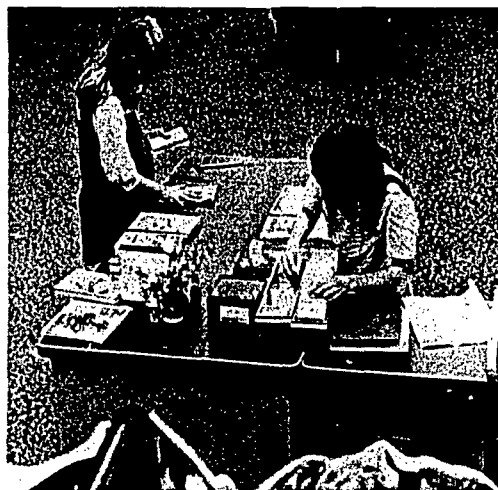


Mr. Talmage Taylor  
Superintendent  
Millard School District

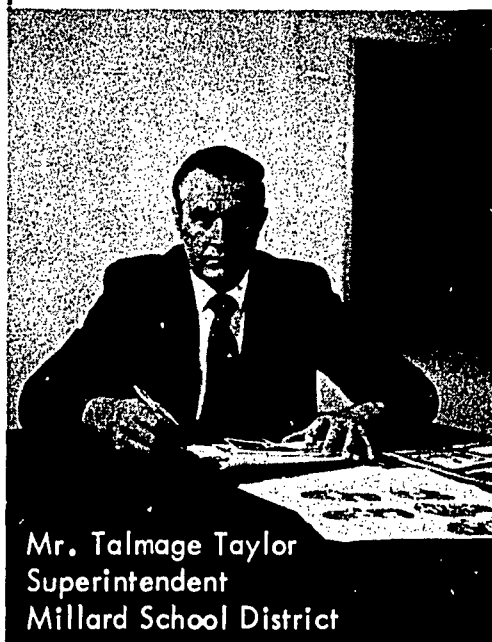




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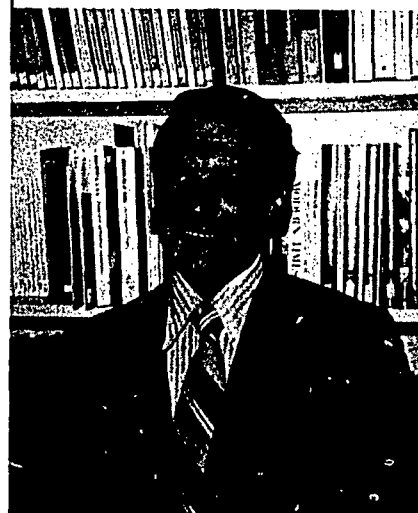


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Mr. Talmage Taylor  
Superintendent  
Millard School District

Mr. David Church was the principal of Delta Elementary at the time its media system was conceived, the remodeling completed, and the program was under way.



## Delta

Providing leadership for the program are Mrs. Eleanor Roberts, principal, and Mrs. Blanche Crafts, media coordinator. They have been ably assisted by Mrs. LaRae Petersen, the media aide.



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Mrs. Eleanor Roberts



LaRae



